

SECTION IV- TERMS OF REFERENCE

BAKOOL YOUTH OFFICE TRAINING

Background and Rationale

The OTI funded Somalia Stabilization Initiatives (SSI), - DALBILE project in Somalia is primarily a community-based, small grants initiative implemented in close coordination with USAID, with communities in priority areas, and with all levels of Government, particularly newly formed District Administrations and regional state institutions. The overall objective of the program is to support the political transition of Somalia towards a functioning and stabilized Federal State through activities that promote good governance, consolidation of the federal structure, and a receptive environment to respond to emerging political contingencies.

The Bakool Regional Youth Office represents the SWS Ministry of Youth and Sports Affairs serving the youth from 5 districts (Hudur, Tieglow, Rabdhure, Wajid & Ceel Berde) in Bakool region but lacks the skills required to effectively do its work. The historical lack of government presence in the region, coupled with aS rule over the years has crippled government institutions including lack of basic social and public services. SSI/Dalbile seeks to conduct a leadership and management training for the Bakool Youth Office in Hudur town. The proposed activity seeks to improve the skills, knowledge and capacity of Bakool Youth Office staff in leadership and management. The SWS Ministry of Youth and Sports identified leadership and management training as a supportive measurement gap that the Bakool Youth Office had and needed to build up their capacity in order to service the youth citizens better.

The training curriculum should focus on the basics of

- i. Leadership and management,
- ii. Data management,
- iii. Data record keeping
- iv. Coordination and linkage with other youth in other regions.
- v. Administration and secretarial skills
- vi. Creativity, problem solving and decision making skills
- vii. Principles, policies and best practices
- viii. Ethics and Code of Conduct

Objectives and Scope of Work

The STTA Consultant(s) or Organization will:

- Coordinate with the Bakool Youth Office and Governor's Office on the training needs
- Conduct training to 31 Bakool Youth Office staff
- Develop training agendas, curriculum and work plan

- Identify more needs of the staff and way forward
- Submit
 - Final report on the training
 - Photos of the participants
 - Sign in sheets

DELIVERABLES OF THE TRAINING

- List of training participants
- Workplan
- Inception report detailing the training needs
- Training Agenda
- Training materials or curriculum
- Training report with photos and sign in sheets

Proposed Duration:

The proposed assignment should have duration of one month. A week for training and two weeks final activity report submission and deliverables.